



## **Tennessee Department of Environment and Conservation**

### **Chickasaw State Park Manager 2**

#### **Division of Tennessee State Parks, Bureau of Parks and Conservation**

**Annual Salary Range: \$41,976 – 67,176**

#### **About the Tennessee Department of Environment and Conservation (TDEC)**

The department is responsible for:

- Safeguarding the health and safety of Tennessee citizens from environmental hazards;
- Protecting and improving the quality of Tennessee's land, air, and water, and
- Managing Tennessee State Parks system and 82 State Natural Areas.

TDEC has 2,900 employees working across Tennessee supported by a total budget of more than \$300 million with funding from dedicated fees and state parks revenue, federal sources, and the state general fund. The department is the chief environmental and natural resource regulatory agency in Tennessee with delegated responsibility from the U.S. EPA to regulate sources of air pollution, water supply, and groundwater pollution. TDEC has eight (8) regional offices across the state serving as the primary point of contact for their respective regions. The department offers a program of grants and loans to assist local communities with the development and maintenance of drinking water and wastewater infrastructure as well as solid waste disposal, waste prevention, plus programs for recycling and local enforcement; and promoting sustainable practices by individuals, communities and organizations.

#### **Summary & Distinguishing Features**

The Chickasaw State Park Manager is an Executive Service position and part of the Department's Park and Conservation Management team. The Chickasaw Manager reports to the West TN Park Area Manager. The most important duty of this position is to ensure that the mission of Tennessee State Parks is achieved and implemented at Chickasaw State Park, while working within the established policies and procedures that direct the operation of the Tennessee State Parks system.

#### **Duties and Responsibilities**

- Oversight of 1460 acres that contain two lakes, hiking/horseback trails and other natural resources.
- Management of cabin, campground, group camp, group lodge, picnic pavilions, horseback riding concession and leased restaurant operations. Oversight of a county leased golf course operation.
- Participate in community outreach programs and partners with local businesses and area officials to promote the park and impact economic development.
- Participate in the implementation and coordination of policies and methods for park operations. Study, review and enforce state policy and guidelines at the park level.
- Manages approximately 25 reports and reviews personnel actions; holds regular meetings with park staff for effective communication of objectives and management strategies.
- Study and evaluate park operations and makes recommendations/decisions on services to enhance economy and to improve the quality of operations and guest services.

**Additional skills / responsibilities include:**

- Assisting the park with interpretive programming goals, marketing and promotional activities, special event coordination and facilities/maintenance management.
- Develop and direct efforts of park staff so that they can best carry out the mission of Tennessee State Parks.
- Establish performance measures for operations and programs that allow for effective measures of accountability, and provide for evaluation of quality and feasibility of operations and programs.
- Administration of an annual operating budget of 1.25 million dollars and projected revenues in excess of 300,000 dollars.
- Plans organize and direct park operations and services as it relates to the mission of TN State Parks.

**Candidates should also be able to demonstrate success in the following areas:**

- Ability to influence and motivate others to achieve quality results in an effective and efficient manner
- Leading high performing teams
- Effective oral and written communications skills; ability to present complex topics effectively in a concise manner
- Effective interpersonal skills dealing with people at various levels within the organization, as well as external stakeholders, including but not limited to, high level contact in state, local and federal government – as well as private entities, conservation organizations, corporate sponsors, and general public and at times the media
- Problem solving techniques regarding issues of concern to State Parks.
- Formulate long-range and strategic plans for the state park business unit.
- Mentoring and professional development for individuals and teams.
- High energy capacity and bias for action
- Adaptability and resiliency

**Qualifications**

Qualified candidates should possess a Bachelor's degree in Natural Resource – Based Management (Natural Resources, Forestry, Wildlife Biology, etc.), Parks and Recreation Management or related field and have 5+ years' natural resource and /or parks and recreation management experience. Basic qualifications also include continued education and certifications in natural Resource Management, Parks and Recreation Management and Leadership Development.

**Desired Qualifications**

It is desirable that the candidate be a state commissioned officer recognized by the Tennessee Law Enforcement Training Academy or is willing to become commissioned.

All interested candidates should submit a resume and cover letter to Beth Smith at [TDEC.Careers@tn.gov](mailto:TDEC.Careers@tn.gov). The position will remain posted until November 6, 2014. Questions can be addressed to Beth Smith at (615) 253-5907 or [TDEC.Careers@tn.gov](mailto:TDEC.Careers@tn.gov).

**Beth Smith, Director Talent Management**

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TDEC is an AA/EEO/ADA employer. Women and other diverse candidates are encouraged to apply.